



In Attendance: LAURA PICTOR (WFCAP), DAWN WILSON (WFCAP), ALLAN BOSLEY (WFCAP), SHONA HOLT (WVCAP), SUSIE BREW (PCAP), PETER GILCHRIEST (MVCAP), SID JEVENS (MVCAP), PHIL MCMULLEN (BA13/MCAP), DOUG ROSEAMAN (DCAP/WFCAP), LEN TURNER(WVCAP), COLIN GOODHIND (MCAP), IAN WEBB (HIGHWORTH), LINDSEY MILLEN (TCAF), COLIN KAY (TCAF).

Apologies: JIM LYNCH (BoACAN), SALLY FLETCHER (CCAN), KEVIN GASKIN (CCAN), PHILIP MACKIE (DCAP), VIRGINIA NEAL (AMESBURY PANELS), CHRIS WILLIAM (WILTS COUNCIL), DEBRAH BIGGS (WFCAP), MICHAEL MOUNDE (WVCAP).

Agenda Item no	Content	Resources/Actions
1	Refreshments & Networking	
2	Apologies, Minutes & Matters Arising Minutes of the last meeting These were approved. Actions Actions were completed. Matters Arising None	Previous minutes available on the WfCAP website – click here .
3	Manager's Report – Laura Pictor Laura Pictor gave an update on the projects shared at the February forum. HealthWatch have not fully responded to the feedback from the Health Forum in May, Laura has requested a more detailed draft agreement for the CAPs to consider. Wfcap membership forms passed out - one per cap (attached electronically) – our new CIO charity status requires registered membership. In order that CAPs can continue to vote at WfCAP general meetings, each CAP must register as a member with one named contact (i.e. Chair or other rep). There is obviously no charge to the membership but WfCAP would be pleased if all CAPs could fill in a form and return it to laura.pictor@wfcap.org Thank you to MVCAP for sharing best practice in the process of becoming a CIO.	To read Laura's Blog click here .
4	Updates from CAPs <ul style="list-style-type: none">• MCAP – there has been mixed support for cap. AB feels they can improve delivery and new model has been developed. Colin	



Goodhind has been acting to persuade members to work on JSA issues. Mcap is also looking for alternative funding. Community Foundation (CF) refused to fund CAPS earlier this year as they classified them as Statutory Groups. Laura informed CF that this was not the case and that CAPs are independent, voluntary groups and requested they reconsider their decision, which they did in September. CAP grant applications will now be assessed as all other community groups. Phil Mc Mullen took on the new community project support officer role. He has set up networking groups for volunteers such as Local Youth Network, health, business and industry. A safe places scheme with 30 companies has been set up and the neighbourhood plan is being supported.

- **BA13** in Westbury is a much better collaboration between CAP and AB. They are working on domestic abuse with Splitz, who are no longer funded. CAP is writing and asking for a review of this lack of funds for Splitz in a county with high domestic violence incidence.
- **WVCAP** has updated its community plan to reflect the JSA. Safe places project is getting underway and dementia friendly has been launched. Health and economy theme groups are very active.
- **TCAF** has good relationship with AB. They also have support from the Town Council who contribute to their funding. The Town Council have suggested they would reconsider giving this funding if the coordinator was working directly for the Area Board, i.e. like the new model being trialled in Melksham. Repair Café was run with WWT and Dorothy House this month; Safe Places project commenced working with police and signed up 33 shops they also set up a street watch network; Ten Polish interpreters have been trained and are now working in schools in the area; BA14 Culture has developed a new cultural strategy for the town; neighbourhood 'spot the grot' pilot to take place next year, an idea that started in Sheffield and will be led by Trowbridge In Bloom – the idea is to



encourage residents to take care of their own pavement space etc to improve the look of the neighbourhood TCAF had a visit from WB rep on Dementia Friendly and will start work on this in 2015; AMTi benchmarking is going ahead. TCAF are also looking at an exit strategy if there are no funds from Wiltshire Council. CAPs are being asked to take on projects that will go beyond March 2015 which needs careful consideration.

- **PCAP**- spent some time refining a role that does not duplicate the AB. PCAP studies parish issues to monitor for trends and gives support to pursue fixes; JSA issues are incorporated into the community action plan; they have developed a working group with highways to improve information sharing and collaborate on the Tour of Britain RoadArt project; supported Little Bedwyn to get Thames water to respond to the serious flooding issue: Canal and Rivers Trust encouraged to engage with Canal side parishes through the Community Safety Groups; tourism partnership is about to be kick-started; Chair is a member on the Local Youth Network; PCA and DCAP collaborating on the Connect 2 buses consultation; Transport group is also monitoring trains; PCAP has a new website with a business directory, a new dementia group has developed a newsletter, PEAT the environment theme group have also had successes this year with wildflowers, a Green Homes Open day and kick-started a new Wiltshire Climate Coalition.
- **Highworth** have always operated with all volunteers with no funding as they do not get financial support from Swindon Borough Council. Ideas that are driven forward are funded on merit such as the old school which is now a successful community centre; Highworth in bloom. They are now looking at a social enterprise model for care in the community - a one stop shop for advice and guidance, locality officers in Swindon Borough (equivalent of Wiltshire Council CAMs). Ian Webb recommended embracing CAPs independence.



- **MVCAP** are now a CIO and shared their experience; PHEW is an Olympic legacy activity with 60 clubs involved and has created new volunteers with participating clubs; MVCAP times newsletter goes out regularly, MVCAP host safety forum and MAP walks; WW1 project offering poppy seeds to communities and now setting up roving displays, BART is a theme group and has recruited river wardens and supported river restoration, funding for river fly study gives a health check on river; member on the COB and Neighbourhood plan. MVCAP have a good relationship with AB.
- **DCAP** has a long history as a CAP before the unitary council was formed. They have a good relationship with AB. Theme groups are active in crime, economy, transport. Devizes is now coach friendly via tourism group. DCAP is also involved with Neighbourhood Planning.

- 5 **Leader Funding** -Overview on new funding opportunity for 2015 - Alan Truscott
European funded rural development funding. Enlarged area for funds this time. There are 5 funding areas within Wiltshire. (South Oxfordshire AONB may cover Highworth). The announcement is due in next few weeks for Wiltshire. Priorities- this time around there are UK Government priorities rather than ones developed via consultation with communities as previously. Plain and Vale Action areas may work together/merge. Westbury and Corsham are currently excluded (due to being seen as almost connected to an urban area – this is being contested) Trowbridge town, Chippenham and Salisbury are also excluded, as previously. The same rules will apply across the country with farmers' trialling the new online system from the New year. The creation of jobs and increasing local economies is the objective e.g. refurbishing village halls to increase use and income. Alan Truscott will give some detail on examples village hall projects, and other similar projects that would be in line with CAP work and potential ideas for grant applications.

Alan's material will be under resources on our website once we have received them.

Other points mentioned: there are 600 woodlands



not in management in the County that could become managed and income that could be generated. Heritage and culture with tourism are also funded.

Grants need to be 50% match funded and range from £5k to £500k will be available but paid retrospectively. Payments could be a swift turn around, possibly within a week from DEFRA.

Grants can probably be used to fund food festivals and other similar one off events, but not necessarily music festivals – it needs to be seen as primarily economic rather than entertainment. All funds are capital except for a business R & D fund. Match funds are needed for 50%. Projects have to be sustainable. Not music festivals but could those could be considered under tourism or culture. Applications go through meetings and/or a panel, and then through DEFRA. There are audits for their projects.

6 **Intro to the Campus**

Allan gave a brief introduction.

7 **Tour & update of the Campus**
(including time for Q&A)

8 **Refreshments, networking, informal questions**

9 **AOB**

Allan Bosley- WfCap went to a meeting in September with Cllr J Seed and Laurie Bell. Funding cuts are hitting deep across the sector. We were offered the opportunity to have a further meeting in December to demonstrate impact of CAPs and WfCAP. Allan asked JS & LB about Wiltshire Council's commitment to community planning and but at this stage they are still piloting the Community Engagement Officer job alongside the campus project and so no concrete decisions had been made. So a further meeting has been scheduled for December 18th.

CAPs are embedded in the community and across the community area and WC need to see this. CAPs provide better evidence than others in the community. Wfcap do not know what the



outcome of the meeting will be but we need to make our case. Once we know we will share. However, each AB is allowed to make their own decisions regarding any funds they may have. The issue is how do Caps survive with reduced or no funding. Who do you prove your relevance too? The AB, WC Cabinet? We need to be more imaginative on how we fund and where we go. Laura Pictor – we have compiled a presentation for the meeting on 18th which has pulled together evidence on impact of CAPs and WfCAP – LP thanked the CAPs for their input. Amongst other detail, the presentation covers detail on the level of engagement of CAPs, output of volunteer hours and how the JSA priorities have been actioned. Alan Truscott – the interesting thing talking to government and local authority is that you need to show how you are helping to deliver future targets, not what you have delivered in the past. Cost saving and strategic expansion. But remember communities are bottom up not top down.

Dates

All future dates TBC

Next meeting date tbc, keep in touch via:

- [Laura's Blog](#)
- [Dawn's Dialogue](#)
- [LinkedIn](#)
- [Facebook](#)
- [You Tube](#)
- [Flickr](#)
- Twitter: [Dawn](#) & [Laura](#)
- [website](#)